



**GOVERNMENT
OF MALTA**



CALL FOR QUOTATIONS (CfQ)

Procurement Dossier

AWK/CAP-SP/2026/CFQ/01

Procurement Restoration Services for Three Historic Oil Paintings Located in the Nave of Saint Joseph Parish Church, Kalkara



**Co-funded by
the European Union**

CALL FOR QUOTATIONS (CfQ)

Procurement Dossier

Procurement Restoration Services for Three Historic Oil Paintings Located in the Nave of Saint Joseph Parish Church, Kalkara

Procurement Reference

AWK/CAP-SP/2026/CFQ/01

Contracting Authority

Assoċjazzjoni Wirt il-Kalkara (VO/1440)

89, "Sancte Joseph"
Triq ir-Rnella
Kalkara KKR 1230
Malta

Email: info@wirtilkalkara.com

Project

Restoration of Three Historical Altar Paintings located in the Nave of Saint Joseph Parish Church, Kalkara

Funding Programme

Project co-financed by the European Agricultural Fund for Rural Development (EAFRD) under the Common Agricultural Policy Strategic Plan 2023–2027

Measure 2 – Enhancement of Social and Rural Infrastructure

Co-funded by the European Union through **GAL Xlokk Foundation**

Procurement Procedure

Open Call for Quotations (CfQ)

Nature of Contract

Service Contract

Award Criterion

Lowest-priced quotation that is administratively and technically compliant with the requirements of this Call for Quotations.

Issue Date

Monday 27th July 2026

Closing Date

Friday 14th August 2026

1. Procurement Particulars

Item	Details
Contracting Authority	Assoċjazzjoni Wirt il-Kalkara
Procurement Procedure	Open Call for Quotations
Nature of Contract	Services
Project	Restoration of Three Historical Altar Paintings
Place of Performance	Saint Joseph Parish Church, Kalkara and the successful contractor's conservation laboratory
Implementation Period	Twelve (12) months
Award Criterion	Lowest-priced technically and administratively compliant quotation

2. Introduction

Assoċjazzjoni Wirt il-Kalkara invites interested and suitably qualified Economic Operators to submit quotations for the conservation and restoration of three historic oil paintings situated in the nave of Saint Joseph Parish Church, Kalkara.

This procurement forms part of the implementation of the project "**Restoration of Three Historical Altar Paintings located in the Nave of Saint Joseph Parish Church, Kalkara**", co-financed by the European Agricultural Fund for Rural Development (EAFRD) under the Common Agricultural Policy Strategic Plan 2023–2027 through GAL Xlokk Foundation.

The purpose of this Call for Quotations is to appoint a suitably qualified conservator-restorer to undertake the professional conservation and restoration of the following paintings:

- Our Lady of Sorrows
- Saint Francis of Assisi
- Saint Vincent Ferrer

The successful Economic Operator shall execute the services in accordance with recognised professional conservation standards, the requirements contained in this Procurement Dossier and any applicable obligations arising from the Grant Agreement.

3. Objectives of the Contract

The objective of this contract is to safeguard and preserve three significant ecclesiastical paintings forming part of the artistic and cultural heritage of Saint Joseph Parish Church.

The contractor shall carry out all conservation and restoration interventions necessary to:

- stabilise the physical condition of each painting;

- preserve the original artistic material to the greatest extent possible;
- improve the visual legibility of the artworks through appropriate conservation treatments;
- document all interventions undertaken; and
- ensure the long-term preservation of the paintings using recognised conservation methodologies.

All treatments shall respect the principles of minimum intervention, compatibility of materials and professional conservation ethics.

4. Scope of Services

The successful Economic Operator shall provide all professional services, labour, materials, specialist equipment, transport, insurance and documentation necessary for the conservation and restoration of the three paintings listed in this Call for Quotations.

The services shall include every activity required to complete the contract to a professional standard, whether specifically mentioned in this document or otherwise reasonably necessary for the proper execution of the works.

The Economic Operator shall be responsible for the safe handling, transportation, conservation, protection and reinstallation of the paintings throughout the duration of the contract.

The contract comprises the restoration of the following paintings:

Painting	Medium	Location
Our Lady of Sorrows	Oil on canvas	Saint Joseph Parish Church, Kalkara
Saint Francis of Assisi	Oil on canvas	Saint Joseph Parish Church, Kalkara
Saint Vincent Ferrer	Oil on canvas	Saint Joseph Parish Church, Kalkara

5. Technical Specifications

5.1 General Requirements

The conservation and restoration works shall be undertaken by suitably qualified and warranted conservator-restorers using recognised professional standards and accepted conservation practices.

The objective is to preserve the artistic, historical and material integrity of each painting while ensuring its long-term stability.

The successful Economic Operator shall employ materials and techniques that are compatible with the original artwork and suitable for conservation purposes.

5.2 Minimum Scope of Conservation Works

The contractor shall undertake all interventions considered necessary following examination of each painting.

The conservation works may include, but shall not necessarily be limited to:

- detailed condition assessment;
- photographic documentation before, during and after treatment;
- examination of previous restoration interventions;
- structural stabilisation where required;
- consolidation of unstable paint layers;
- repair of tears and weakened canvas;
- surface cleaning;
- reduction or removal of deteriorated varnish where appropriate;
- removal of unsuitable previous restoration materials where justified;
- filling of paint losses;
- chromatic reintegration limited to areas of loss;
- application of suitable protective coatings;
- conservation and gilding of the original frames;
- safe reinstallation of the paintings.

The precise methodology shall remain the responsibility of the appointed conservator-restorer following detailed examination of each artwork.

5.3 Conservation Standards

The contractor shall ensure that:

- original material is retained wherever possible;
- interventions are limited to those necessary for the conservation of the paintings;
- conservation materials are stable and compatible with the original materials;
- treatments are fully documented;
- all interventions are carried out using accepted professional conservation ethics.

5.4 Documentation

The successful contractor shall prepare complete documentation for each painting, including:

- condition assessment before treatment;
- photographic record before, during and after treatment;
- description of the interventions undertaken;
- materials employed;

- recommendations for future monitoring and maintenance.

All documentation shall become the property of Assoċjazzjoni Wirt il-Kalkara.

5.5 Transport and Handling

Since conservation works shall be undertaken away from the church premises, the successful Economic Operator shall be responsible for:

- safe removal of the paintings;
- appropriate packing and protection;
- transportation to and from the conservation laboratory;
- adequate insurance during transportation and treatment;
- secure storage;
- safe reinstallation upon completion.

Any damage occurring while the paintings are under the custody of the Economic Operator shall remain the responsibility of the latter.

5.6 Deliverables

Upon completion of the contract, the successful Economic Operator shall provide:

- the three restored paintings including gilding of frames;
- photographic documentation of the conservation process;
- one final conservation report for each painting;
- digital copies of all photographs and reports in PDF format;
- recommendations for future conservation and maintenance.

6. Instructions to Economic Operators

6.1 Eligibility

Participation in this Call for Quotations is open to Economic Operators who are legally established and competent to provide professional conservation and restoration services for cultural heritage.

The successful Economic Operator shall possess appropriate qualifications, including warrant, and demonstrable experience in the conservation and restoration of paintings.

6.2 Site Visit

Economic Operators are strongly encouraged to inspect the paintings before submitting their quotation.

Site visits may be arranged by prior appointment with the Contracting Authority.

Failure to inspect the paintings shall not relieve the successful contractor from any obligation arising from the contract.

6.3 Clarifications

Requests for clarification shall be submitted by email to the Contracting Authority no later than **five (5) calendar days** before the closing date.

Clarifications shall be answered in writing.

Where a clarification is relevant to all interested Economic Operators, the reply shall be circulated or published without identifying the party requesting the clarification.

No verbal information shall be considered binding.

6.4 Submission of Quotations

Quotations shall be submitted electronically.

The email subject shall clearly indicate:

Quotation – AWK/CAP-SP/2026/CFQ/01

Quotations shall be sent to:

info@wirtilkalkara.com

Late quotations shall not be considered.

6.5 Closing Date

The deadline for submission of quotations is:

Date: Friday 14th August 2026

Time: 12:00 hrs (CET)

The time recorded by the receiving email server shall constitute the official submission time.

6.6 Validity of Quotations

Quotations shall remain valid for **120 calendar days** from the closing date.

7. Documents to be Submitted

Each quotation/submission shall include the following:

Administrative Documents

The Economic Operator shall submit:

- signed declaration by the Economic Operator (Annex I).

Technical Documents

The Economic Operator shall submit:

- brief description of the proposed conservation methodology;
- curriculum vitae of the lead conservator-restorer;
- evidence of relevant qualifications and restoration warrant;
- brief portfolio of conservation projects completed during the past years.

The Contracting Authority reserves the right to request supporting documentation where necessary.

Financial Documents

The Economic Operator shall submit:

- the Financial Offer (Quotation) which is to be submitted on the official letterhead of the Economic Operator, including the respective contact details and VAT number, and duly signed by the authorised representative. The quotation shall clearly indicate the procurement reference, total contract price excluding VAT, the applicable VAT amount, and the total contract price including VAT. The quoted price shall include all costs necessary for the complete execution of the contract. The quotation should also include the validity period of 120 calendar days.

No additional charges shall be accepted after contract award unless approved in writing by the Contracting Authority.

8. Evaluation of Quotations

8.1 General

Following the closing date, quotations shall be evaluated by an Evaluation Committee appointed by the Contracting Authority.

The evaluation shall be carried out in accordance with the requirements of this Call for Quotations.

Only quotations received before the submission deadline shall be evaluated.

8.2 Administrative Compliance

The Evaluation Committee shall verify that each quotation:

- was submitted before the deadline;
- contains all required documentation;
- includes a full Financial Offer;
- includes the signed Declaration by the Economic Operator.

Quotations that fail to satisfy the mandatory administrative requirements may be declared non-compliant.

8.3 Technical Compliance

Only administratively compliant quotations shall proceed to technical evaluation.

The Evaluation Committee shall verify that:

- the proposed conservator possesses the required qualifications and warrant;
- the proposed methodology complies with the Technical Specifications;
- the quotation satisfies all mandatory requirements contained in this Procurement Dossier.

Where clarification is necessary, the Evaluation Committee may request additional information provided that such clarification does not alter the substance of the quotation.

8.4 Financial Evaluation

Only quotations that are both administratively and technically compliant shall proceed to financial evaluation.

The financial evaluation shall consist solely of comparing the total prices submitted by compliant Economic Operators.

8.5 Award Criterion

The contract shall be awarded to:

The lowest-priced quotation that is administratively and technically compliant with the requirements of this Call for Quotations.

8.6 Contract Award

Following completion of the evaluation process:

- the recommended bidder shall be notified in writing;
- unsuccessful bidders shall also be informed of the outcome;
- the Contracting Authority shall observe the applicable standstill period before signing the Service Agreement.

9. Contract Conditions

9.1 Nature of the Contract

The successful Economic Operator shall enter into a Service Agreement with Assoċjazzjoni Wirt il-Kalkara (Annex II) for the conservation and restoration of the three paintings forming the subject of this Call for Quotations.

The Contract shall comprise:

- this Procurement Dossier;
- any written clarifications issued during the procurement procedure;
- the successful quotation submitted by the Economic Operator;
- the Service Agreement.

9.2 Commencement and Duration

The Contract shall commence on the date specified in the Service Agreement.

The services shall be completed within **twelve (12) months**, unless otherwise agreed in writing by the Contracting Authority.

9.3 Standard of Performance

The Economic Operator shall perform the services with the degree of professional skill, care and diligence expected from a qualified conservator-restorer.

All works shall be carried out in accordance with recognised conservation principles and the Technical Specifications contained in this Procurement Dossier.

9.4 Responsibility for the Paintings

The Economic Operator shall be responsible for the paintings from the time they are removed from Saint Joseph Parish Church until their formal acceptance following completion of the works.

The contractor shall ensure that appropriate precautions are taken during:

- handling;
- transportation;
- storage;
- conservation treatment; and
- reinstallation.

9.5 Inspection of the Works

The Contracting Authority reserves the right to inspect the conservation works at any reasonable stage during implementation.

Such inspections shall not relieve the Economic Operator of any contractual responsibility.

9.6 Variations

Should unforeseen deterioration or other circumstances require additional conservation interventions beyond those originally anticipated, the Economic Operator shall immediately notify the Contracting Authority.

No additional works involving additional expenditure shall commence without the prior written approval of the Contracting Authority.

9.7 Acceptance of the Services

The services shall be considered complete upon:

- completion of the restoration works;
- reinstallation of the paintings;
- submission of the final conservation reports; and
- submission of all photographic documentation.

9.8 Payment

Payment shall be made by bank transfer following:

- satisfactory completion of the services;
- acceptance of all deliverables; and
- submission of a valid fiscal invoice.

No advance payment shall be made unless specifically authorised by the Contracting Authority. Once invoice is fully paid, the Economic Operator is to issue a valid fiscal receipt which is sent as a hard copy to the Contracting Authority.

9.9 Confidentiality

The Economic Operator shall treat all information obtained during the execution of the Contract as confidential and shall not publish photographs or information relating to the Project without the prior written consent of the Contracting Authority.

9.10 Applicable Law

The Contract shall be governed by the Laws of Malta.

Any dispute arising from the Contract shall fall within the jurisdiction of the Courts of Malta.

ANNEX I – DECLARATION BY THE ECONOMIC OPERATOR

I, the undersigned, acting on behalf of the Economic Operator identified below, hereby declare that:

1. the Economic Operator is legally established and authorised to provide the services requested in this Call for Quotations;
2. the Economic Operator possesses the professional qualifications, restoration warrant and experience necessary to execute the Contract;
3. the information submitted in the quotation is true and complete;
4. the Economic Operator has no actual or potential conflict of interest in relation to this procurement;
5. the Economic Operator accepts all the conditions contained in this Procurement Dossier.

Economic Operator:

Authorised Representative:

Signature:

Date:

ANNEX II – DRAFT SERVICE AGREEMENT

Between

Assoċjazzjoni Wirt il-Kalkara

and

The Successful Economic Operator

Subject of the Contract

Professional conservation and restoration of the following paintings:

- Our Lady of Sorrows
- Saint Francis of Assisi
- Saint Vincent Ferrer

Contract Price

As accepted in the successful Financial Offer.

Duration

Twelve (12) months from contract signing.

Payment

Payment shall be made upon satisfactory completion of the services, acceptance of the deliverables and submission of a valid fiscal invoice.

Contract Documents

The following documents shall form part of the Contract:

1. Service Agreement;
2. This Procurement Dossier;
3. Any written clarifications; and
4. The successful Financial Offer (Quotation).

Signatures

For Assoċjazzjoni Wirt il-Kalkara

Name: _____

Position: _____

Signature: _____

Date: _____

For the Economic Operator

Name: _____

Position: _____

Signature: _____

Date: _____